

# **RENO-SPARKS INDIAN COLONY HOUSING DEPARTMENT**

## **SENIOR ASSISTANCE FUND POLICY**

### **Objective**

To provide RSIC senior citizens with the use of Senior Assistance Funds to assist with the continuation of a safe, decent and healthy environment in their homes.

### **Policy**

Funding is provided from RSIC General Funds to the Housing Department as an annual budget. The amount provided is at the discretion of the Tribal Council. Funding is distributed to approved applicants according to the household funding limits as identified below on a first-come-first-served basis only up to the total amount provided in the annual budget.

Funding per applicant is up to \$1,700 per household per calendar year or as established by the RSIC Tribal Council. Assistance may be provided multiple times so long as the cumulative total does not exceed \$1,700 or amount established at the RSIC Tribal Council for the calendar year.

These funds may be used to make housing modifications and repairs. Funds may be utilized for purchasing of appliances and furniture such as couches, love seats, recliners, dining table sets and beds. These funds may also be used for payment of utility bills, rent or house payments.

These funds cannot be used for phone bills, car payments, car registration, auto insurance, credit card bills, loan payments, or luxury items not necessary for basic needs. Applicants will not be reimbursed for any payments made by the applicant to a contractor, utility company, etc. nor will RSIC be liable for any payments, damages, etc. to the housing unit that the applicant is conducting or hired/hiring of a third party.

### **Conditions Governing Eligibility**

Applicants must meet all of the following criteria to be eligible for the program:

- a. Senior Citizen (Age 55 or over)
- b. Enrolled member of Reno-Sparks Indian Colony
- c. Reside on Reno-Sparks Indian Colony

### **Application Requirements & Determination of Eligibility**

Complete and sign the Senior Assistance Fund application form and provide all required documentation. An authorized Housing Department representative will verify all information provided.

The Housing Director is authorized to approve the application if it meets the provisions of this policy or disapprove the application if it does not.

Applicants will be notified in writing within 5 business days after the submittal of a complete application to the Housing Dept. whether their application has been approved or disapproved. If disapproved, the reason will be stated in the written notification.

### **Appeal Process**

An appeal to the Appeals Committee may be filed under the Housing Appeals Policy.